

Official action can only be taken on items which appear on the agenda. The public body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the public body may refer the matter to Staff or back to committee or the recommending body. Under certain circumstances items are deferred to a specific date or stricken from the agenda entirely.

**POSTED JANUARY 24, 2022**

**NOTICE OF MEETING OF: Muskogee Tourism Authority Trust Meeting**

**Meeting Date: Wednesday, January 26, 2022; 4:00 p.m.**

Location: The Roxy Theater

**TO: ALL MEMBERS OF THE Muskogee Tourism Authority Trust**

Chairman: Daniel Chepkauskas		Trustee: Mike Gragg	
Vice Chair: Evelyn Hibbs		Trustee: Traci McGee	
Secretary/ Treasurer: ShIron Ray		Trustee: Jaime Stout	
Trustee: Tracy Cole		Trustee: Aanje Wilkerson	
Trustee: Sharon Champlin		Ex-Officio Non-Voting Member: Mike Miller	

**REVISED - AGENDA**

Call Meeting to Order – Roll Call

1. Consider approval of the [minutes of our November 16 meeting](#), or take other necessary action. (Daniel Chepkauskas, Chair)
2. Consider approval of [financials and claims for Nov 2021](#), or take other necessary action. (Daniel Chepkauskas, Chair)
3. Consider approval of [financials and claims for Dec 2021](#), or take other necessary action. (Daniel Chepkauskas, Chair)
4. Consider approval of the agreement with the audit firm Morse & Co., to replace Kershaw, CPA, or take other necessary action. (Daniel Chepkauskas, Chair)
5. Consider an amendment of [FY '21-'22 Budget](#), or take other necessary action. (Daniel Chepkauskas, Chair)
6. Consider opening an interest-bearing money market account at Bank of Oklahoma, transferring \$100,000.00 in Visit Muskogee carryover funds to the account, and making the signers the same as the Operating Account, or take other necessary action. (Daniel Chepkauskas, Chair)
7. Consider opening an interest-bearing money market account at American Bank of Oklahoma, transferring \$100,000.00 in Visit Muskogee carryover funds to the account, and making the signers the same as the Operating Account, or take other necessary action. (Daniel Chepkauskas, Chair)
8. Consider approval of the [recommendations of the advisory committee](#), or take other necessary action.

(Daniel Chepkaskas, Chair)

9. Receive [Reports from Oxford Productions, Inc.](#) regarding [Visit Muskogee Tourism Program](#) and [Operation of the Roxy Theater](#), or take other necessary action. (Daniel Chepkaskas, Chair)
10. Read aloud and consider an amendment to the Bylaws, or take other necessary action. (Traci McGee, Trustee)

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*a Purpose: Allow one (1) seat of tourism board to outside of city limits.*

*b Cannot be voted on until the amendment has "sat" for 30 days c Will require 2/3 vote of the Trustees at the next regular meeting and ultimate approval of the City Council*

11. Consider approval of an amendment to Resolution #2, amending the Tourism Advisory Committee, or take other necessary action. (Jordyn Jorgenson, Executive Director - Tourism)

*a Purpose: Add two (2) additional seats to the Advisory Committee to increase total seats from five (5) to seven (7).*

*b May require approval by City Council.*

12. Discuss future meeting format and locations, or take other necessary action. (Daniel Chepkaskas, Chair)
13. Consider repeal of Resolutions 3, 4 and 5, or take other necessary action. (Daniel Chepkaskas, Chair)
14. Discuss future meeting format and locations, or take other necessary action. (Daniel Chepkaskas, Chair)

15. Adjourn.