

Official action can only be taken on items that appear on the agenda. The public body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the public body may refer the matter to Staff or back to the committee or the recommending body. Under certain circumstances, items are deferred to a specific date or stricken from the agenda entirely.

Posted: November 8, 2022

**Notice of Special Call Meeting: Muskogee Tourism Authority Trust Meeting**

**Date: Thursday, November 10, 2022; 4:00 p.m.**

Location: 218 W. Okmulgee, Muskogee, OK.

**TO: ALL MEMBERS OF THE Muskogee Tourism Authority Trust**

Chairman: Daniel Chepkauskas		Trustee: Traci McGee	
Vice Chair: Evelyn Hibbs		Trustee: Mark Patel	
Secretary/ Treasurer: Tracy Cole		Trustee: Tim Wheeler	
Trustee: Sharon Champlin		Trustee: Aanje Wilkerson	
Trustee: Mike Gragg		Ex-Officio Non-Voting Member: Jennifer Sweazy/Mike Miller	

**AGENDA**

Roll Call

1. Consider approval of the September 29, 2022 meeting minutes, or take other necessary action. (Daniel Chepkauskas, Chair)
2. Consider approval of the October 16, 2022 meeting minutes, or take other necessary action. (Daniel Chepkauskas, Chair)
3. Consider approval of Muskogee Tourism Authority financials and claims for September 2022. (Daniel Chepkauskas, Chair)
4. Consider approval of Muskogee Tourism Authority 2023 Meeting Schedule or take other necessary action. (Daniel Chepkauskas, Chair)
5. Consider approval of Muskogee Tourism Authority Advisory Committee 2023 Meeting Schedule or take other necessary action. (Daniel Chepkauskas, Chair)
6. Consider approval of the revised grant application process and procedures and codified in Resolution #2. (Daniel Chepkauskas, Chair)
7. Consider approval of previously submitted August 2022 grant applications requiring additional documentation. (Daniel Chepkauskas, Chair)
8. Consider approval of removal of surplus items from inventory or take other necessary action. (Daniel Chepkauskas, Chair)
9. Consider approval of the Advisory Committee’s grant recommendations, or take other necessary actions. (Daniel Chepkauskas, Chair)
10. Consider approval of Conflict-of-Interest Statement or take other necessary actions. (Daniel Chepkauskas, Chair)

11. Consider approval of 2022-2023 mid-year budget adjustment or take other necessary action. (Daniel Chepkauskas, Chair)
12. Discuss and take possible action on Reports from Oxford Productions, Inc. regarding the Visit Muskogee Tourism Program and Operation of the Roxy Theater, or take other necessary action. (Daniel Chepkauskas, Chair)
13. Adjourn