

MINUTES

BOARD OF TRUSTEES OF THE MUSKOGEE TOURISM AUTHORITY REGULAR SESSION July 21, 2022

The Board of Trustees of the Muskogee Tourism Authority met in a Regular Session at 4:30 p.m., on July 21, 2022, at The Muskogee Civic Center, 425 Boston St, Muskogee, Oklahoma, with Chair Daniel Chepkauskas presiding.

Call Meeting to Order – Roll Call. (Daniel Chepkauskas, Chair)

The meeting was called to order at 4:30 pm by Chair Daniel Chepkauskas and the roll was called as follows:

Present: Chair Daniel Chepkauskas; Trustee Sharon Champlin; Trustee Mike Gragg; Trustee Traci McGee; Trustee Jaime Stout.

Absent: Vice Chair Evelyn Hibbs; Secretary/Treasurer Tracy Cole; Trustee Aanje Wilkerson.

Staff Present: Dr. Jerri Stoutermire, Chief Operating Officer; Jordyn Jorgenson, Tourism Director; John Tyler Hammons, Attorney at Law; Angie O’Neal, legal assistant to John Tyler Hammons.

Chairman addressed the audience by asking if anyone had any public comments.

Secretary/Treasurer Tracy Cole joined meeting at 4:31pm.

Item 1: Consider approval of the June 23, 2022 meeting minutes, or take other necessary action. (Daniel Chepkauskas, Chair)

Motion was made by Trustee Mike Gragg, seconded by Trustee Tracie McGee, to approve the minutes for June 23, 2022.

AYE: Chair Daniel Chepkauskas; Secretary/Treasurer Tracy Cole; Trustee Sharon Champlin; Trustee Mike Gragg; Trustee Traci McGee; Trustee Jaime Stout

NAY: None

OTHER: Vice Chair Evelyn Hibbs; Trustee Aanje Wilkerson (absent)

The Chair declared the motion approved.

Item 2: Discuss and take action to authorize the submission of a bid to serve as championship host of the NJCAA Region Championship basketball tournament for 2023-2026, including a financial commitment, as well as establish and populate a Host Committee to perform the duties as required by the bid solicitation. (Daniel Chepkaskas, Chair)

Presentation made by Connors State College President Ron Ramming in support of tournament. City Attorney Roy Tucker discussed our response for the RFP and the need for a comprehensive list of what to consider in proposal.

Motion was made by Trustee Jaime Stout, seconded by Trustee Traci McGee, to direct staff to respond to the RFP and include the authorization to spend no more than \$50,000 to serve as host of the NJCAA Region Championship basketball tournament for 2023-2026.

AYE: Chair Daniel Chepkaskas; Secretary/Treasurer Tracy Cole; Trustee Sharon Champlin; Trustee Mike Gragg; Trustee Traci McGee; Trustee Jaime Stout

NAY: None

OTHER: Vice Chair Evelyn Hibbs; Trustee Aanje Wilkerson (absent)

The Chair declared the motion approved.

Item 3: Consider approval of the advisory committee application form or take other necessary action. (Daniel Chepkaskas, Chair)

Discussion ensued about the needs and content of the application.

Motion made by Trustee Traci McGee and seconded by Trustee Sharon Champlin to accept the advisory committee application as presented.

AYE: Chair Daniel Chepkaskas; Secretary/Treasurer Tracy Cole; Trustee Sharon Champlin; Trustee Mike Gragg; Trustee Traci McGee; Trustee Jaime Stout

NAY: None

OTHER: Vice Chair Evelyn Hibbs; Trustee Aanje Wilkerson (absent)

The Chair declared the motion approved.

Item 4: Consider approval of the recommendations of the advisory committee, or take other necessary action. (Daniel Chepkauskas, Chair)

Jordyn Jorgenson discussed the Community Support Grants and criteria of the grant application.

Motion made by Chair Daniel Chepkauskas and seconded by Trustee Traci McGee.

AYE: Chair Daniel Chepkauskas; Secretary/Treasurer Tracy Cole; Trustee Sharon Champlin; Trustee Mike Gragg; Trustee Traci McGee; Trustee Jaime Stout

NAY: None

OTHER: Vice Chair Evelyn Hibbs; Trustee Aanje Wilkerson (absent)

The Chair declared the motion approved.

Item 5: Discuss and take possible action on Reports from Oxford Productions, Inc. regarding Visit Muskogee Tourism Program and Operation of the Roxy Theater, or take other necessary action. (Daniel Chepkauskas, Chair)

Dr Jerri Stoutermire informed trustees that Mark Patel would be joining the Muskogee Tourism Authority and will attend the next meeting. Discussion of the status of the new office space, Camp Roxy, Bass Reeves Conference, Movies for Seniors series. Jordyn Jorgenson the grant applications, visitor analysis, and upcoming events. Discussion among trustees of the need for transportation for events.

No action taken.

Item 6: Receive report from Host Venue, Civic Center, Mr. John Cruz. (Daniel Chepkauskas, Chair)

Mr. Cruz was unable to attend meeting. No action taken.

There being no other business before the Board of Trustees, the Chair declared the meeting adjourned at 5:18 pm.

Daniel Chepkauskas
Chair

ATTEST:

Tracy Cole
Secretary/Treasurer