

## MINUTES

### BOARD OF TRUSTEES OF THE MUSKOGEE TOURISM AUTHORITY Special Call Meeting April 7, 2022

The Board of Trustees of the Muskogee Tourism Authority met in a Special Call Meeting at 4:00 p.m., on April 7, 2022, at The Roxy, 220 W. Okmulgee Ave., Muskogee, Oklahoma, with Evelyn Hibbs presiding.

#### **Item 1: Call Meeting to Order – Roll Call. (Evelyn Hibbs, Vice-Chair)**

The meeting was called to order at 4:00 pm by Vice Chair, Evelyn Hibbs and the roll was called as follows:

**Present:** Vice Chair Evelyn Hibbs; Secretary/Treasurer Shiron Ray; Trustee Tracy Cole; Trustee Mike Gragg; Trustee Traci McGee; Jaime Stout (4:17) Trustee Aanje Wilkerson.

**Absent:** Chair, Daniel Chepkauskas; Trustee Sharon Champlin

**Staff Present:** Dr. Jerri Stoutermire, Chief Operating Officer; Jordyn Jorgenson, Tourism Director.

#### **Item 2: Consider approval of the March 17, 2022, meeting minutes, or take other necessary action. (Daniel Chepkauskas, Chair)**

No action. Agenda item was moved to next regular schedule session meeting

#### **Item 3: Consider approval of a Second Amendment to the Muskogee Tourism Authority Trust Indenture permitting one Trustee to serve without being a resident of the city of Muskogee or take other necessary action. (Daniel Chepkauskas, Chair)**

No action. Agenda item was moved to next regularly scheduled session meeting.

#### **Item 4: Consider and take possible action on Resolution No. 2892 regarding an Amendment to the Muskogee Tourism Authority Plan adopting the revised and restated OkMRF Master defined Contribution Retirement Plan or take necessary action. (Daniel Chepkauskas, Chair)**

Dr. Stoutermire provided the background regarding this action pertaining to the required change per the IRS. This is not a change to the plan. Discussion ensued.

A motion was made by Trustee Aanje Wilkerson, seconded by Trustee Mike Gragg to amend MTA Plan adopting the revised and restated OkMRF Master defined Contribution Retirement

Plan.

A YE: Evelyn Hibbs, Vice-Chair, Shilron Ray, Secretary/Treasurer, Tracy Cole, Trustee, Mike Gragg, Trustee, Traci McGee, Trustee, Aanje Wilkerson, Trustee.

NAY: None

OTHER: Trustee Jaime Stout; (absent), Trustee Sharon Champlin: (absent)  
Daniel Chepkauskas, Chair (absent)

The Chair declared the motion approved.

**Item 5: Consider approval of the appointment of Maggie Eaton, Human Resource Director for the city of Muskogee, as the Authorized Agent for the Oklahoma Municipal Retirement Fund, replacing former City of Muskogee Human Resources Director, Kelly Cox. (Daniel Chepkauskas, Chair)**

Dr. Stoutermire provided the background regarding this action pertaining to the appointment as per required guidelines.

A motion was made by Tracy Cole, Trustee and seconded by Traci McGee, Trustee to approve the appointment of Maggie Eaton, Human Resource Director for the City of Muskogee, as the Authorized Agent for the Oklahoma municipal Retirement Fund.

A YE: Vice Chair Evelyn Hibbs; Secretary/Treasurer Shiron Ray; Trustee Tracy Cole; Trustee Mike Gragg; Trustee Traci McGee; Trustee Jaime Stout; Trustee Aanje Wilkerson

NAY: None

OTHER: Daniel Chepkauskas, Chair; (absent); Trustee Sharon Champlin; (absent)

The Chair declared the motion approved.

There being no other business before the Board of Trustees, the Chair declared the meeting adjourned at 4:22 p.m.

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**Daniel Chepkauskas**  
**Chair**

ATTEST:

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**Sharon Ray**  
**Secretary/Treasurer**