

Official action can only be taken on items which appear on the agenda. The public body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the public body may refer the matter to Staff or back to committee or the recommending body. Under certain circumstances items are deferred to a specific date or stricken from the agenda entirely.

**POSTED OCT 19 , 2021**

**NOTICE OF MEETING OF: Muskogee Tourism Authority Trust Meeting**

**Meeting Date: Thursday October 21, 2021; 4:00 p.m.**

Location: The Roxy Theater

**TO: ALL MEMBERS OF THE Muskogee Tourism Authority Trust**

Chairman: Daniel Chepkuskas		Trustee: Mike Gragg	
Vice Chair: Evelyn Hibbs		Trustee: Traci McGee	
Secretary/ Treasurer: Sharon Ray		Trustee: Jaime Stout	
Trustee: Tracy Cole		Trustee: Aanje Wilkerson	
Trustee: Sharon Champlin		Ex-Officio Non-Voting Member: Mike Miller	

**AGENDA**

Call Meeting to Order – Roll Call

1. Consider approval of the [minutes of our September 16th meeting](#), or take other necessary action. (Daniel Chepkuskas, Chair)
2. Consider approval of [financials and claims for September 2021](#) , or take other necessary action. (Daniel Chepkuskas, Chair)
3. Receive a presentation from the company [Megaphone Pro Solutions, Inc.](#) or take other necessary action. (Jordyn Jorgenson, Executive Director - Tourism)
4. Receive report from the Executive Director of Tourism or take other necessary action. (Daniel Chepkuskas, Chair)
5. Consider approval of an [amended tourism budget for fiscal year '21-22](#), or take other necessary action. (Jordyn Jorgenson, Executive Director - Tourism)
6. Consider approval of [recommendations from the Advisory Committee](#), or take other necessary action. (Jordyn Jorgenson, Executive Director - Tourism)
7. Consider approval of [Amended Resolution No. 3](#) modifying expenditure limits of the Tourism Director, or take other necessary action. (Jordyn Jorgenson, Executive Director - Tourism)
8. Discuss and consider the approval of [Travel Allowances](#) for Muskogee Tourism Authority employees and staff, or take other necessary action. (Daniel Chepkuskas, Chair)
9. Discuss and consider approval of an [amendment to the Management Agreement with Oxford Productions, Inc.](#) or take other necessary action. (Daniel Chepkuskas, Chair)
10. Receive report from the management firm, Oxford Productions, Inc, on the operation of the Roxy Theater and their events or take other necessary action. (Daniel Chepkuskas, Chair)
11. Adjourn.