

**POSTED June 1, 2021**

**NOTICE OF MEETING OF: Muskogee Tourism Authority Trust Meeting**

**Special Call Meeting Date: Thursday June 3, 2021; 1:00 p.m.**

Location: MUSKOGEE CIVIC CENTER ROOMS C+D

**TO: ALL MEMBERS OF THE Muskogee Tourism Authority Trust**

Chairman: Daniel Chepkaukas		Roger Bell	
Vice Chair: Evelyn Hibbs		Aanje Wilkerson	
Secretary: Sharon Ray		Sharon Champlin	
Jaime Stout		Amy Love	
Marlon Coleman			

**AGENDA – REVISED**

Call Meeting to Order – Roll Call

1. Consider approval of Community Support Grant recommendations from the Advisory Committee, or take other necessary action.
2. Discuss and take action to adopt procedures for public comment on agenda items coming before the Muskogee Tourism Authority.
3. Discuss and provide direction to staff on the following: 1) the creation of both a short and long term strategic plan for Tourism in Muskogee and the Roxy Theater; 2) developing a program of work, including necessary policies and procedures for efficient operations for the Tourism Program; 3) capital and operational budget initiatives needed for Tourism Programming and the Roxy Theater; and 4) the current and future needs of the Tourism program and Roxy Theater.
4. Discuss and provide direction to staff establishing a policy and procedure for processing grant requests from the Tourism Advisory Board.
5. Consider approval of Kershaw, CPA to perform an audit of the Trust for FY '20-'21 for a fee of \$3,100, or take other necessary action.
6. Discuss and take possible action regarding a Visitor Center along 69 Highway, including discussion of bonding options, partnership opportunities, or take other necessary action.
7. Consider approval of a Budget Request to the City of Muskogee for FY '21-'22, and approve the Trust's Budget for FY '21-'22 contingent upon the City of Muskogee's approval of the Budget Request, or take other necessary action.
8. Receive report on the Renovation of the Roxy Theater, discuss funding options including Capital Improvement Project Funding, Private Funding, Bonding, or take other necessary action.
9. Adjourn