

Official action can only be taken on items which appear on the agenda. The public body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the public body may refer the matter to Staff or back to committee or the recommending body. Under certain circumstances items are deferred to a specific date or stricken from the agenda entirely.

POSTED SEPT 15 , 2021

NOTICE OF MEETING OF: Muskogee Tourism Authority Trust Meeting

Meeting Date: Thursday September 16, 2021; 4:00 p.m.

Location: The Roxy Theater

TO: ALL MEMBERS OF THE Muskogee Tourism Authority Trust

Chairman: Daniel Chepkauskas		Trustee: Mike Gragg	
Vice Chair: Evelyn Hibbs		Trustee: Traci McGee	
Secretary/ Treasurer: Sharon Ray		Trustee: Jaime Stout	
Trustee: Tracy Cole		Trustee: Aanje Wilkerson	
Trustee: Sharon Champlin		Ex-Officio Non-Voting Member: Mike Miller	

AGENDA

Call Meeting to Order – Roll Call

1. Receive a presentation for Visitor Tracking from Datafy (formerly SeeSource), or take other necessary action. (Jordyn Jorgenson, Executive Director - Tourism)
2. Consider approval of the [minutes of our Special Call September 2nd meeting](#), or take other necessary action. (Daniel Chepkauskas, Chair)
3. Consider approval to authorize the Chair to negotiate the termination of the Management Agreement with Oxford Productions, Inc., as well as, authorize payment of any outstanding obligations of the same, or take other necessary action. (Daniel Chepkauskas, Chair)
4. Consider amending the Muskogee Tourism Authority’s Trust Indenture, eliminating the City of Muskogee residency requirement, or take other necessary action. (Jaime Stout, Trustee)
5. Receive report from the Executive Director of Tourism or take other necessary action. (Daniel Chepkauskas, Chair)
6. Consider approval of recommendations from the Advisory Committee, or take other necessary action. (Jordyn Jorgenson, Executive Director - Tourism)
7. Consider approval to authorize the Executive Director of Tourism to pursue a contract for the hiring of an assistant through May 2022, or take other necessary action. (Jordyn Jorgenson, Executive Director - Tourism)
8. Consider approval to purchase a [Pro Plan](#) of [Slack](#) workspace or take other necessary action. (Jordyn Jorgenson, Executive Director - Tourism)
9. Discuss and take possible action regarding the performance review process for current and future MTA employees, or take other necessary action. (Jordyn Jorgenson, Executive Director - Tourism)
10. Adjourn.